Product Release Document

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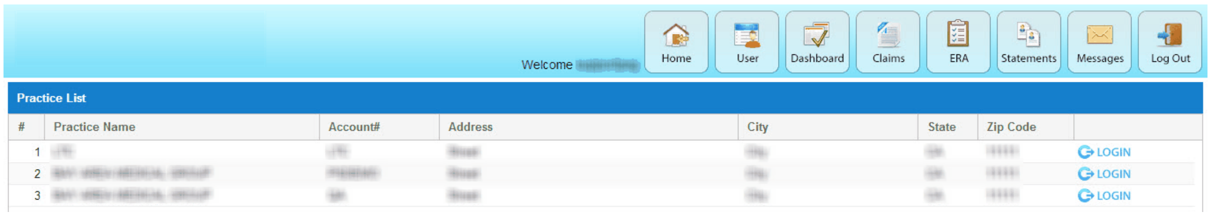
Part I

1 NEW FEATURES

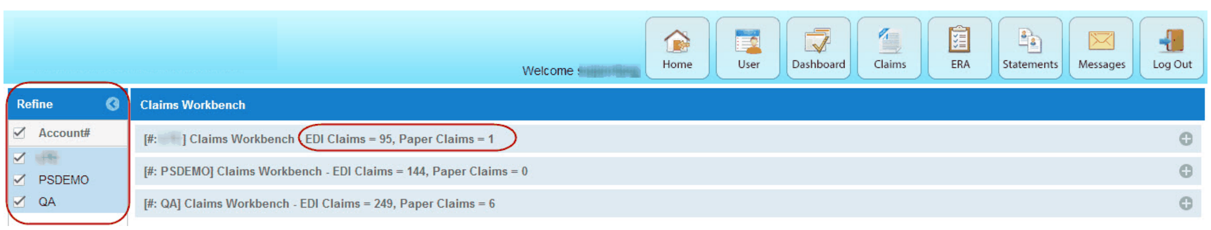
1.1 GROUP LOGIN

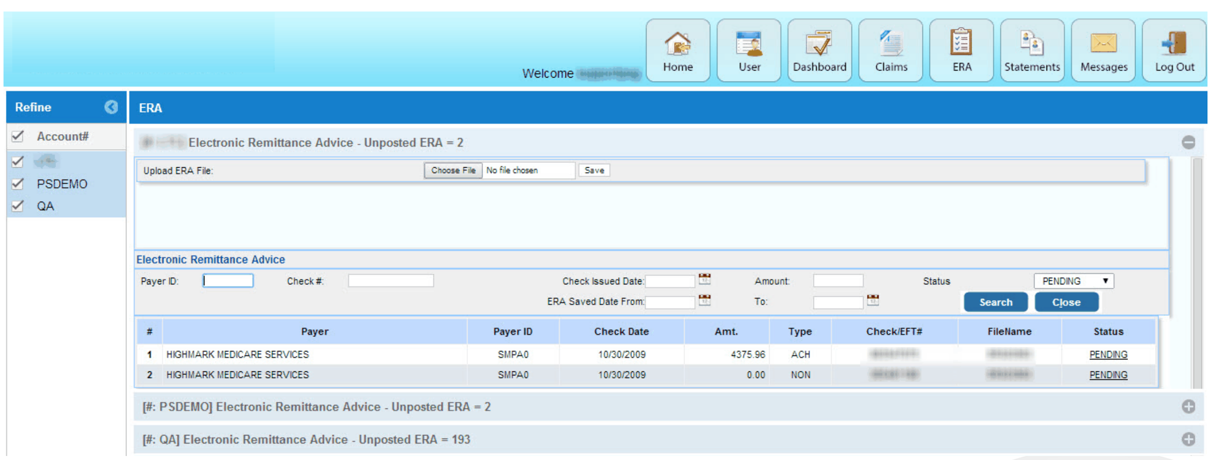
As part of our UI module upgrades, we have come up with an improved Group User Home Page with new features across various aspects of Group billing.



New Features:-

❑ Ability to generate and send Claims for all the accounts from a single screen.
❑ User can post the ERA payment from the Group login page itself.
❑Patient statements can now be generated for all the accounts from Group Home Page.
❑Messages of all accounts can be handled from the Group Home Page.



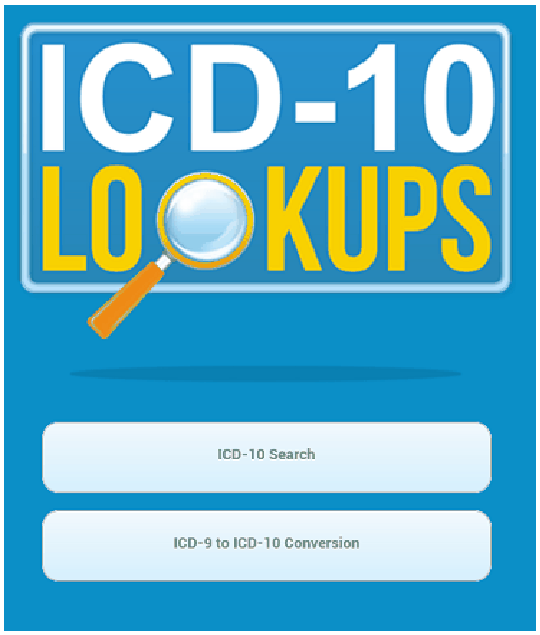


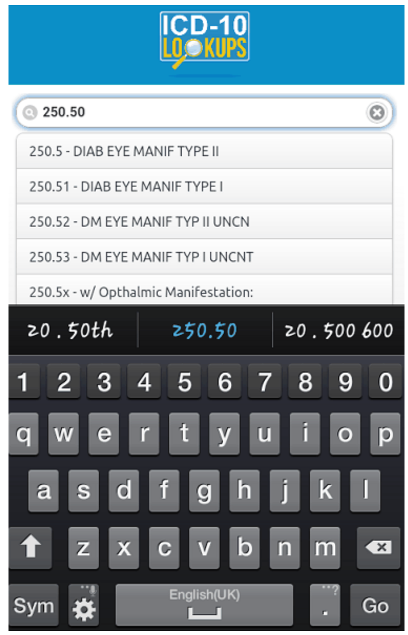
This is an add on module; please contact sales/support for more details.

1.2 ICD 10 Look Up in Mobile App

Any Time, Any Where 'ICD-10' GEM Look up is in your finger Tips!

PracticeSuite proudly introduces a New Application for ICD 10 GEM Look up in Android and i Phones.

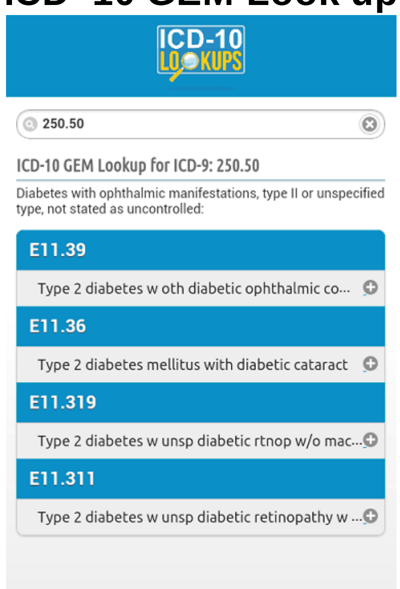




This Application will help you with smoothly transition to the new coding system with user - friendly features like ICD-10 search & ICD-9 to ICD-10 Conversions.

Search for codes by code number or keyword

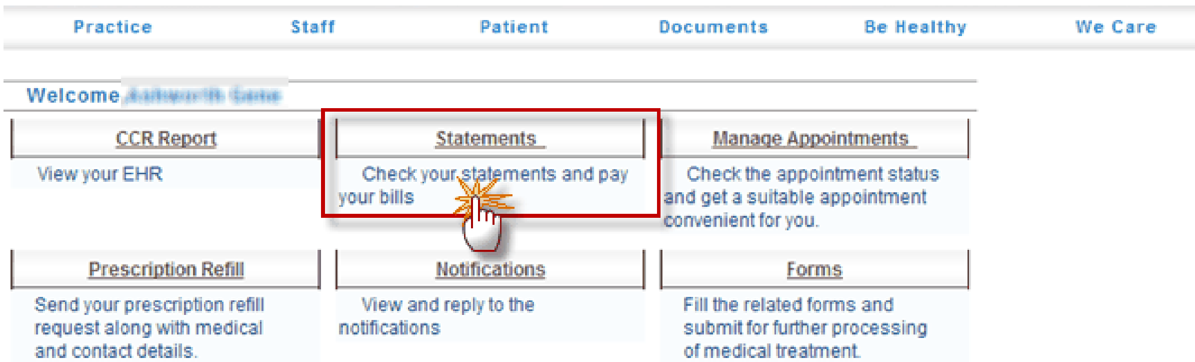
ICD- 10 GEM Look up



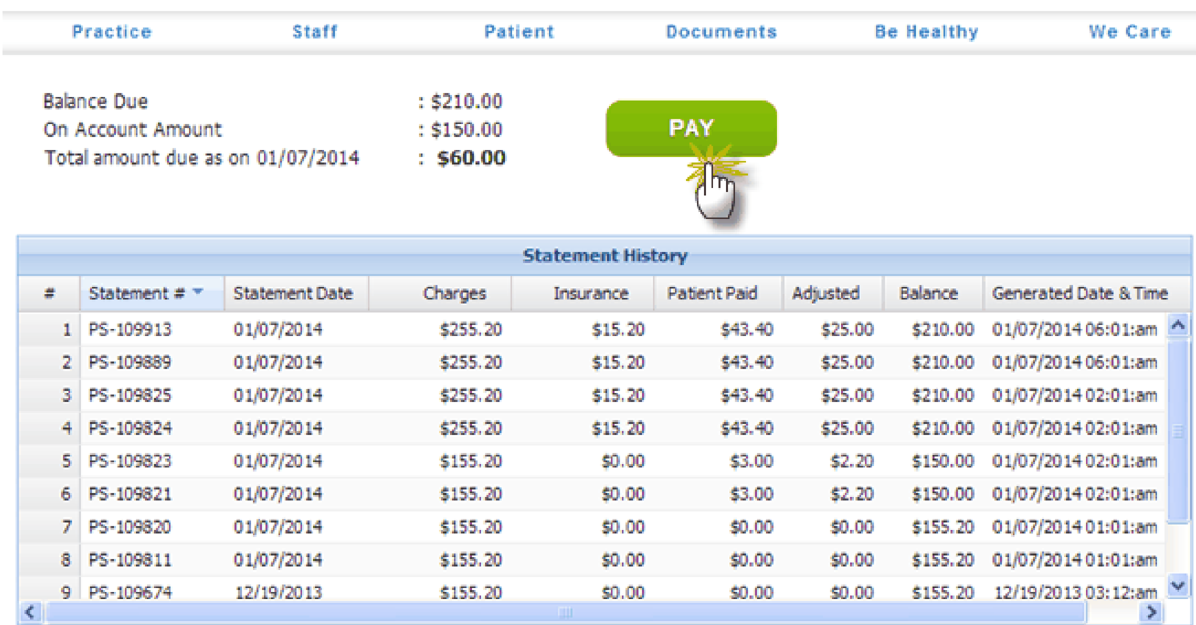
1.3 Credit card processing In patient Portal & Kiosk

PracticeSuite introduces credit card payment functionality for portal enabled practices. Patients can view statements online and can pay their outstanding balances from the portal. The system will create automatic payment entry in billing module. This option is available as an Add-On feature. Please contact Sales/Support for more details.

To do so, Navigate towards Patient Portal. Click on the statements and it will bring all the patient statements generated for that patient.



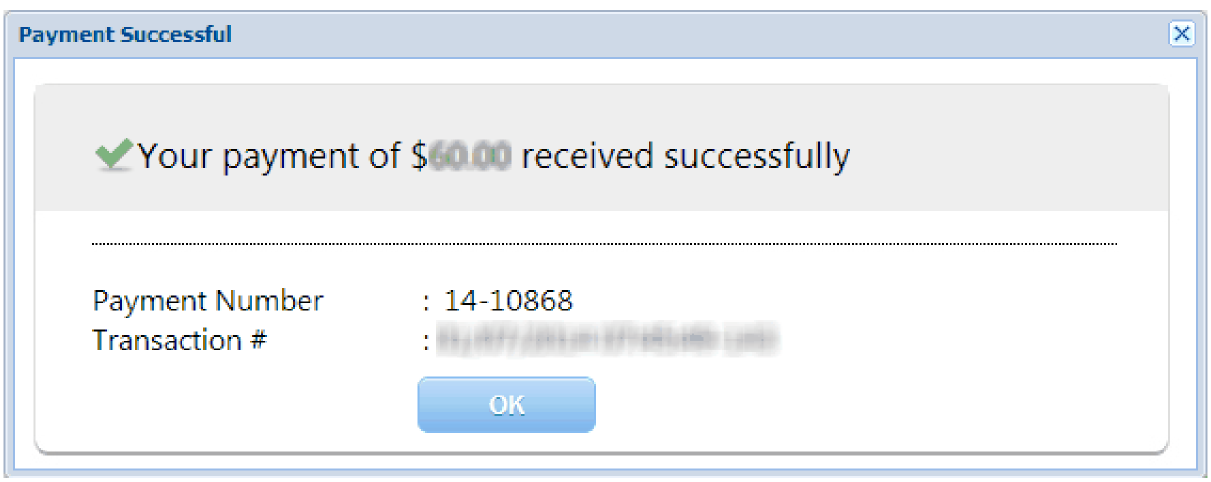
This page will list all the statements of the patient with the outstanding due amount & Pay Button.



#	Statement #	Statement Date	Charges	Insurance	Patient Paid	Adjusted	Balance	Generated Date & Time
1	PS-109913	01/07/2014	$255.20	$15.20	$43.40	$25.00	$210.00	01/07/2014 06:01:am
2	PS-109889	01/07/2014	$255.20	$15.20	$43.40	$25.00	$210.00	01/07/2014 06:01:am
3	PS-109825	01/07/2014	$255.20	$15.20	$43.40	$25.00	$210.00	01/07/2014 02:01:am
4	PS-109824	01/07/2014	$255.20	$15.20	$43.40	$25.00	$210.00	01/07/2014 02:01:am
5	PS-109823	01/07/2014	$155.20	$0.00	$3.00	$2.20	$150.00	01/07/2014 02:01:am
6	PS-109821	01/07/2014	$155.20	$0.00	$3.00	$2.20	$150.00	01/07/2014 02:01:am
7	PS-109820	01/07/2014	$155.20	$0.00	$0.00	$0.00	$155.20	01/07/2014 01:01:am
8	PS-109811	01/07/2014	$155.20	$0.00	$0.00	$0.00	$155.20	01/07/2014 01:01:am
9	PS-109674	12/19/2013	$155.20	$0.00	$0.00	$0.00	$155.20	12/19/2013 03:12:am

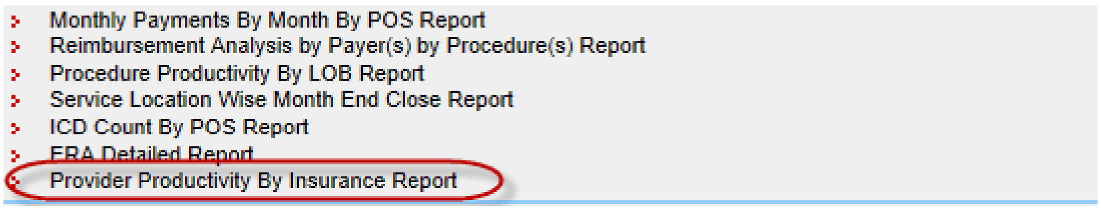
Click on the pay button will bring up the page to enter the Credit card details.

Once the payment is processed, the system creates a payment entry and will return the status along with the payment number as well as a transaction number for future references.

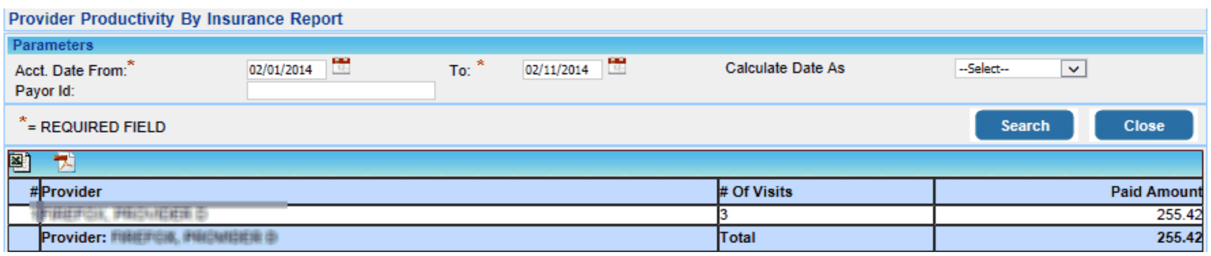


1.4 Provider Productivity By Insurance Report

A new report has been added to the Financial Section called ' Provider Productivity By Insurance Report' which provides a detailed productivity of all providers during a selected date range along with number of visits. User can even search the productivity with the electronic Payer id of insurance companies. User can also export this report on an excel spreadsheet or on a pdf document.

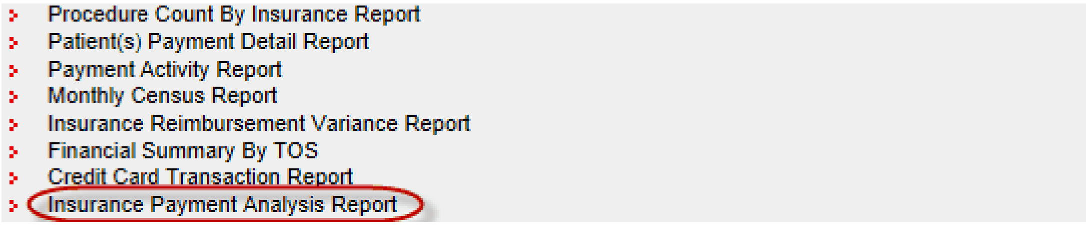


The search result will be displayed with # of visits & the paid amount of individual providers.

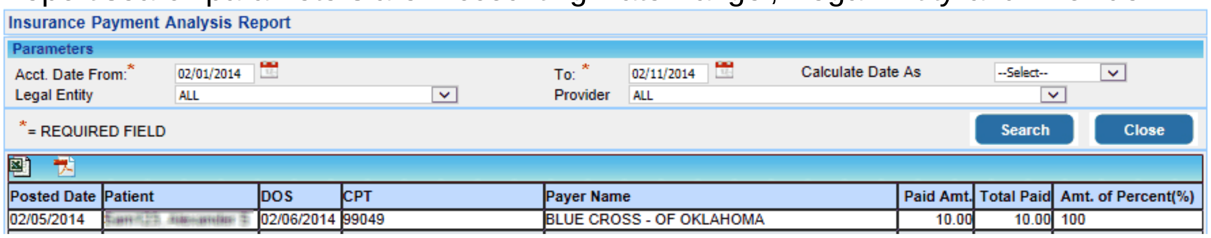


1.5 Insurance Payment Analysis Report

A new report has been added in Report Central under the Charges & Payments called 'Insurance Payment Analysis Report'.



Report search parameters are 'Accounting Date Range', 'Legal Entity' and 'Provider'.

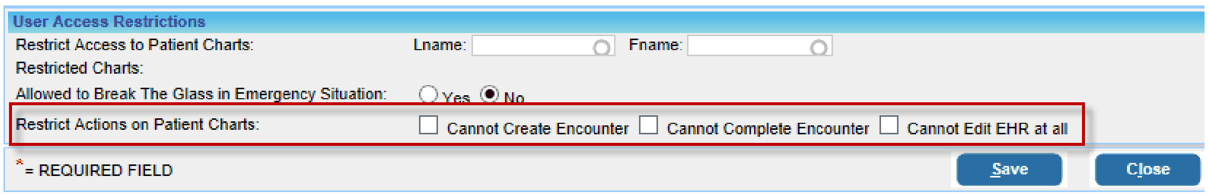


Posted Date	Patient	DOS	CPT	Payer Name	Paid Amt.	Total Paid	Amt. of Percent(%)
02/05/2014	[illegible]	02/06/2014	99049	BLUE CROSS - OF OKLAHOMA	10.00	10.00	100

1.6 EMR- Restriction action on Patient charts

Practice Administrator can now set user level access restriction to EHR charts. The following restrictions can be set for the user.

- Cannot Complete Encounter
- Cannot Create Encounter
- Cannot Edit EHR at all



1.7 Patient Aging Report

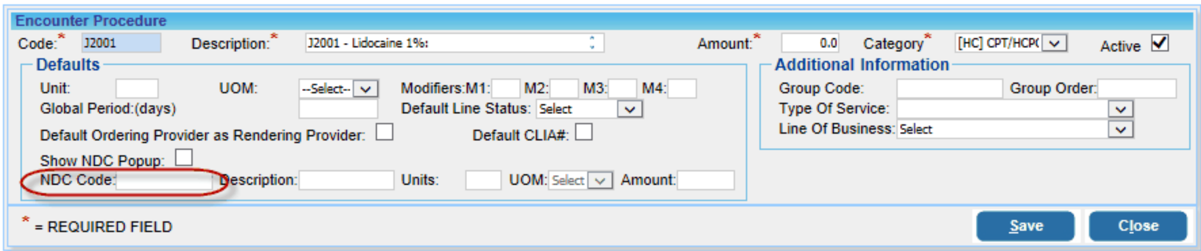
A new report 'Patient Aging report' has been added under "Aging" section in the Report Central .

Part II

2 ENHANCEMENTS

2.1 NDC Code

You can now auto default the NDC code for a procedure. The NDC code can be setup on the Encounter procedure screen with the NDC units & amount. The 'Show NDC' box should be checked to activate the auto population of the NDC to the “Enter Charges” screen.

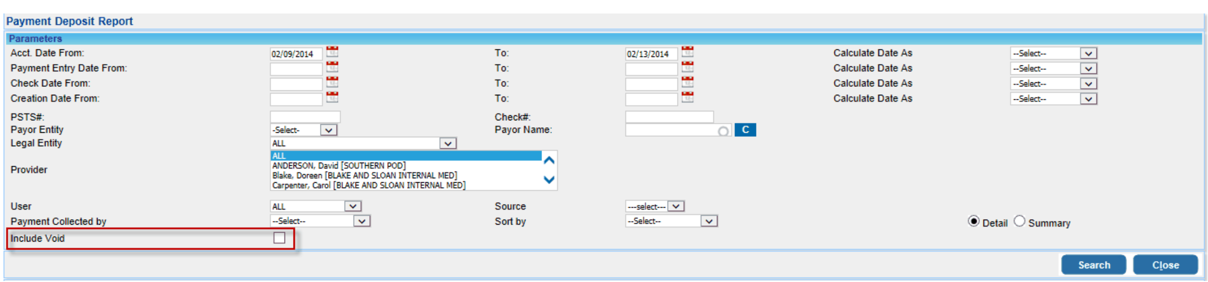


2.2 Payment Deposit Report

Added a new field – “Status” to Payment Deposit report to show the payment status. The status will show the current status of the payment entry created like 'New', 'Partially Applied', 'closed', 'void' & 'Fully Applied'.

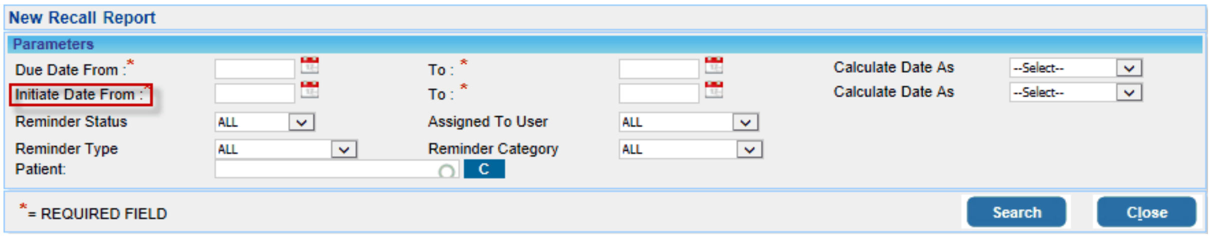
Payment#	Acct. Date	Payment Entry Date	Check Date	Creation Date	Check#	Payment Type	Payor	Provider	Reference#	Collected by	Source	Comment	Payment Status	Checks	Cash	Credit Card	Electronic	Deposit Amt.	Applied Amt.	On Account	Refund	Transfer Amt.
11030	02/12/2014	02/12/2014	02/12/2014	02/12/2014		SELF PAY	BROOKS, IDA	Jones, J.R. [PPM Medicals1]		BILLING_OFFICE	MANUAL		NEW	0.00	0.00	0.00	0.00	11.00	0.00	11.00	0.00	0.00
11037	02/13/2014	02/13/2014	02/12/2014	02/13/2014		COPAY / DEDUCTIBLE	SAM, TIYARA	HINNANT, WILLIAM [test practice 123]		BILLING_OFFICE	MANUAL		NEW	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	0.00
11027	02/12/2014	02/12/2014	02/12/2014	02/12/2014		CLAIM	HIGHMARK BCBS 2ND TO MEDICARE			BILLING_OFFICE	MANUAL		PARTIAL APPLIED	0.00	0.00	0.00	0.00	250.00	30.00	220.00	0.00	0.00
11014	02/10/2014	02/10/2014	02/10/2014	02/10/2014		SELF PAY	dam, deep				MANUAL		FULLY APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								123]														

A new search parameter named – “Include Void” to show voided payments. Click on the check box to include the voided payments to the search result.



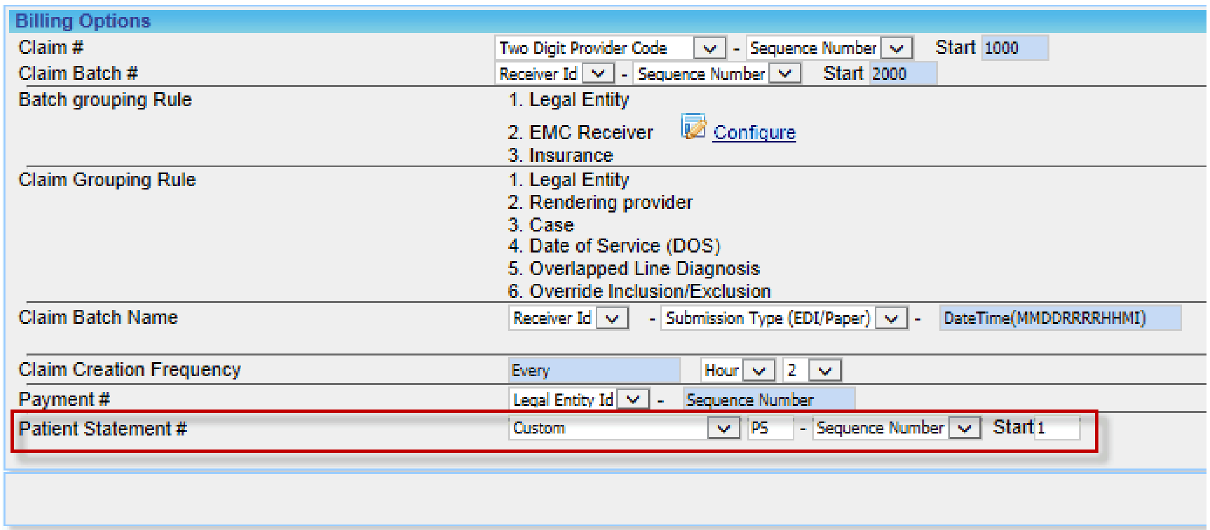
2.3 New Recall Report

A new search parameter, 'Initiate Date from' is added in the New Recall Report.



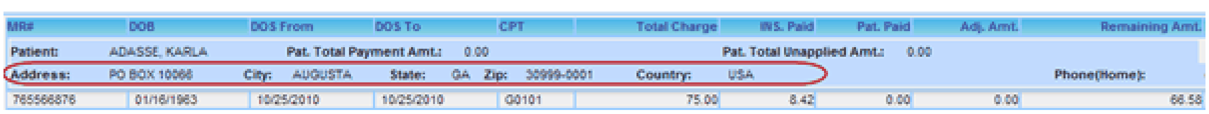
2.4 Custom Patient statement Number

Patient statement # format can now be set up from the Billing options. Choose 'Custom' from the drop down and enter the alpha numeric numbers as required in the statement. User can also choose Two digit Provider Code & three digit Legal Entity before the sequence number.



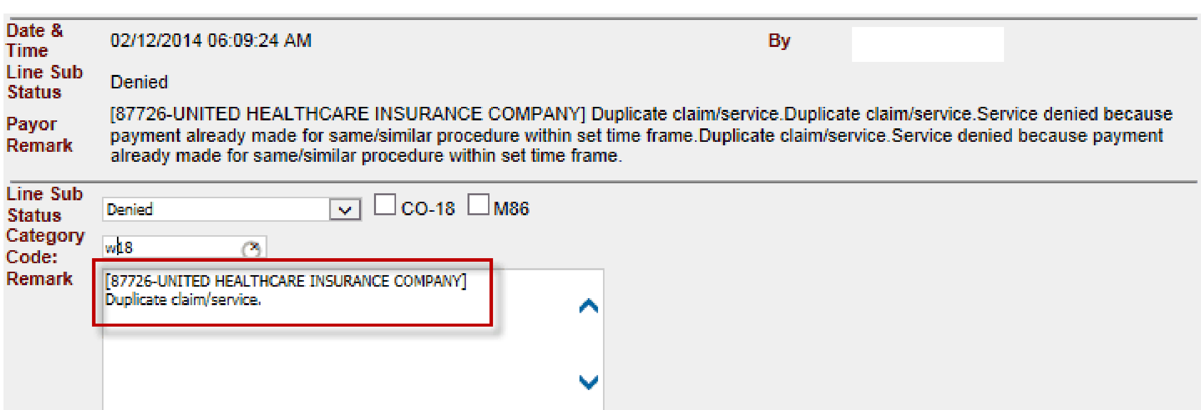
2.5 Patient On Accout Balance Analysis Report

Added Address, City, State,Country & phone number.



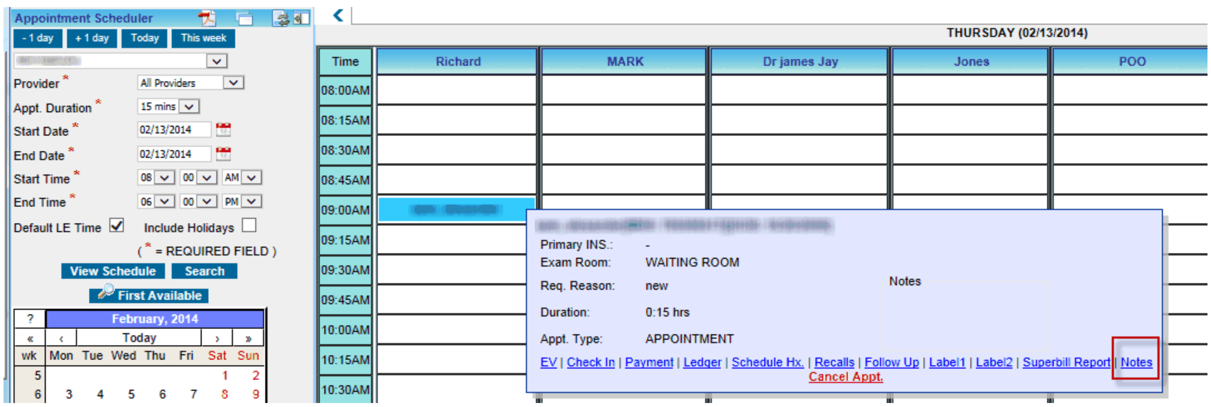
2.6 ERA - Payer remark

With this release, while posting an ERA payment; automatically the Insurance name and electronic payer id will get populate in the payer remark field. The same will also get populate on the Line activity of the charge.



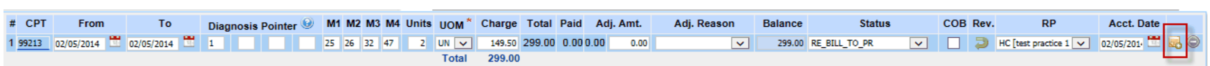
2.7 Scheduler- Notes

Users can now view and edit patient note from the scheduler window itself by selecting the note link from the Scheduler bubble.



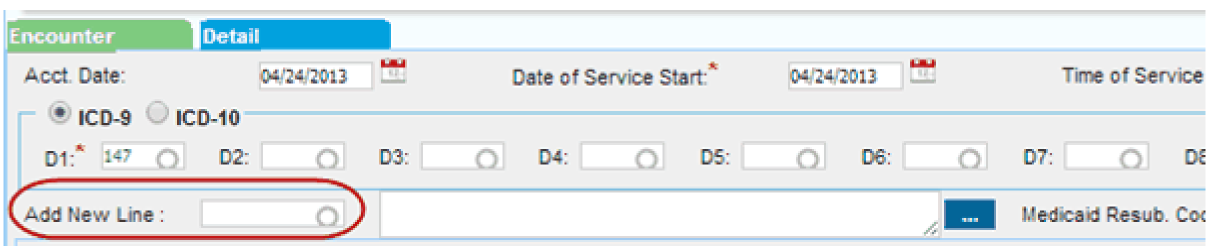
2.8 Charge Master- Line level note

If there is a claim note added in line level, then a blinking icon will appear in Charge master & Posting screen.



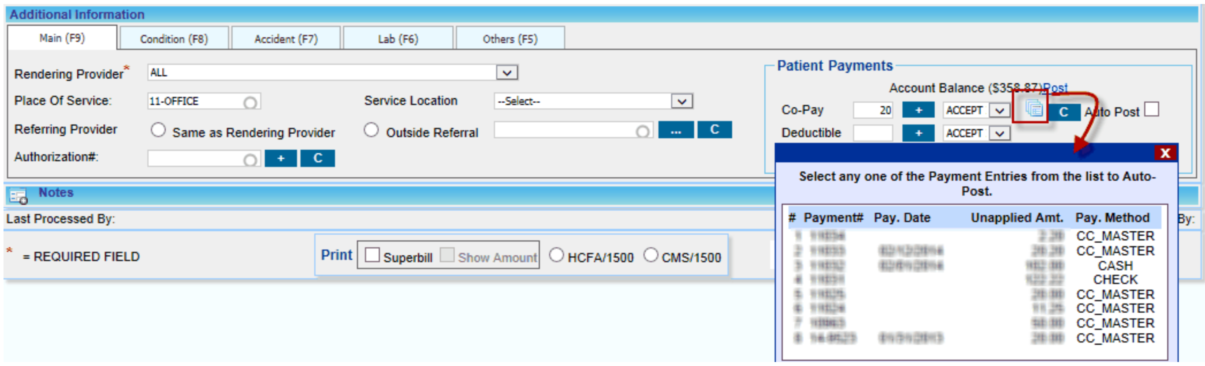
2.9 Charge Master - Caption Changed

Caption changed “Add New CPT Code” to “Add New Line” on Charge Master



2.10 Charge Entry- Auto Posting

All existing copay payments except the fully applied payments will get displayed if we click on the select payment icon '' in the charge entry section. User can select the appropriate co-pay payments from the list and the system will automatically post those for the newly created charge.



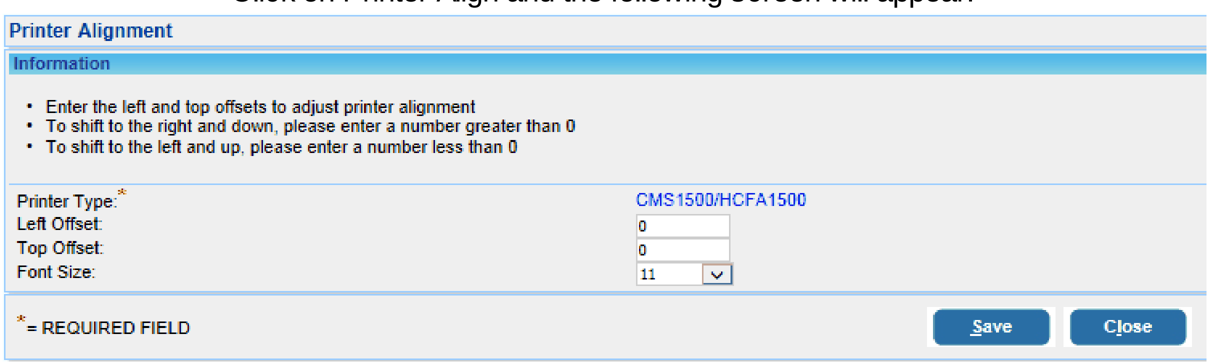
2.11 CASE Switch - Fee Schedule

While switching the case, the system will automatically change the amount in the line level according to the fee schedule of the new case.

2.12 Printer Alignment

The printer Align setup page is enhanced to accept negative values. This will allow uses to shift the page margin towards left and top.

Click on Printer Align and the following screen will appear.



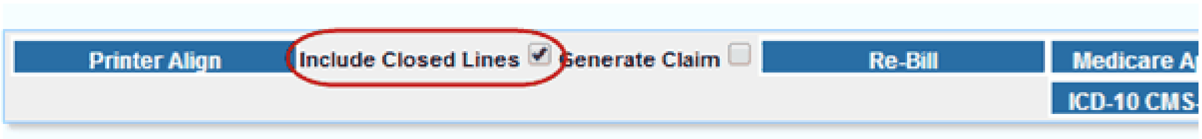
1. Left Offset - > It determines the left margin of CMS Form. To shift towards right enter a value greater than 0 otherwise enter a value less than 0. To shift the margin one letter space enter a value 5(It may vary depends upon the font size chosen).

2. Top Offset -> It determines the top offset of CMS Form. To shift towards bottom enter a value greater than 0 otherwise enter a value less than 0. To shift the margin one letter space enter a value 5(It may vary depends upon the font size chosen).

3. Font size -> It determines the font size to be used while printing the CMS Form.

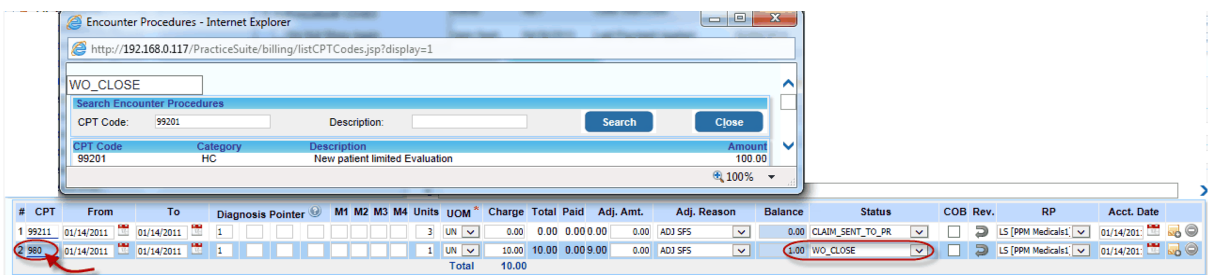
2.13 Claim Form

In the Print / Rebill section, Added the ability to include/exclude closed lines in HCFA/CMS 1500 forms.



2.14 CPT Override

Ability to override the Procedure code was made available even if the line status is WO_CLOSE or PAID_CLOSE. Previously system doesn't allows any change in procedure code if there was any activity done on the charge.



2.15 Letter Master

The Letter master setup screen has been rearranged for better usability.

2.16 Document Management

The document upload section of the document management page is upgraded to HTML5 based up-loader for better usability and security.
With this feature the users need not require a java run-time environment for document up-load. This feature is extremely useful for Mac and Safari users.

2.17 Patient Statement

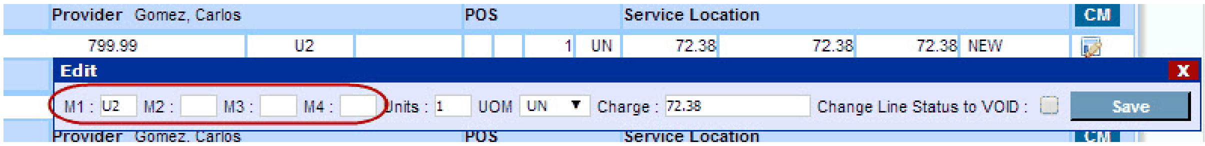
Added the new field "Co-Insurance" to the patient statement CSV report.

2.18 Scheduler Option

An option to specify the default schedule status is added in the Scheduler Option.

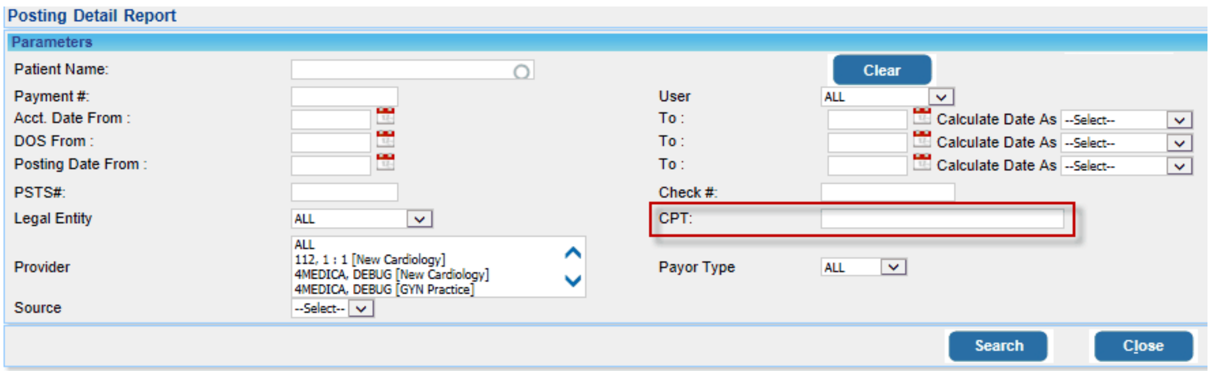
2.19 x Superbill

Added modifiers in the Quick Edit option.



2.20 Posting Detail Report

Added a new search parameter called 'CPT' in the posting detail Report.

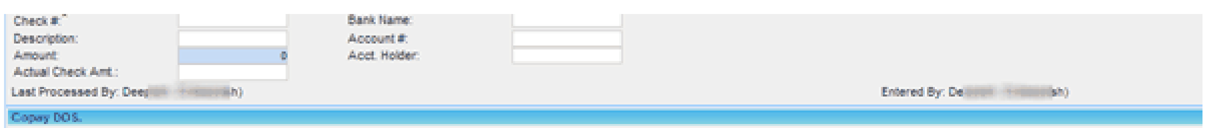


2.21 Patient Details Report

Patients details report can now be downloaded in a CSV format.

2.22 Payment Entry

Last 'Processed By', 'Entered By',' Last Processed Date' & 'Last Entered by Date' are added in the Payment entry screen.



Part III

3 BUG FIXES

3.1 Charge Master - Line status

A validation has been placed in the line status so that if secondary insurance is not assigned in a case, the line cannot be set to 'BILL_TO_SE'.

3.2 Superbill

Date & Time in the superbill got corrected to reflect the Practice time zone date & time. Previously the date was showing the user system date.

This is fixed.

3.3 Authorization Count

While clearing Authorization from a charge, the **'Authorization remaining visit count'** was not getting updated in the Visit details under Authorization information. This is fixed.